

RIVERSIDE FIRE RESCUE

Pierce County Fire Protection District No. 14
Commissioners Meeting
February 28, 2022 Station 74

In Attendance: Chief Kira Thirkield, Commissioner Jerry Sandberg, Commissioner Peter Allison and Commissioner John Campbell.

Secretary Pat Shandrow was excused.

Commissioner Sandberg opened the meeting with the pledge of allegiance at 6:30 p.m.

The minutes of the February 14, 2022 Regular Board Meeting were approved as presented.

Citizen Comments: None.

The Regular Board Meeting recessed for a Board for Volunteer Firefighters meeting at 6:33pm.

Regular meeting reconvened at 6:37 pm

Vouchers: Voucher list was reviewed, approved and attached.

Old Business:

- A. COVID-19: Mask mandates remain in effect in the state of Washington but is potentially set to expire in March. We will reevaluate our policy at that time. We have not had any members with COVID-19 since our last meeting.
- B. Audit: The audit is complete. The auditor sent exit conference documents to all the Board members. Print outs were provided during the meeting and the

details of the audit were reviewed. There were no finding during the audit and the couple recommendations were reviewed. The next audit is scheduled for the fall of 2024.

New Business:

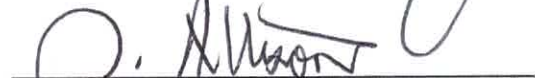
- A. Station HVAC:** The station heater for half the station which heats the back offices and sleeping quarters has failed. Valley Furnace looked at it and feels they can no longer fix the unit, which was manufactured in 1979. They are switching to residential only and are not interested in bidding a new one. Chief Thirkield has reached out to several companies for bids and looking into a few options. Space heaters have been purchased for rooms in the interim. Chief Thirkield has requested approval from the Board to purchase a new heater once she has completed her research and bids. A Motion was made by the Board of Commissioners and approved unanimously approving the purchase of a new station heating unit.
- B. Staffing:** Chief Thirkield discussed the reduction in staffing with around 15 volunteers getting hired with career departments. Chief Cramer sustained an ankle injury at work and is currently on medical leave. We have 15 people in Academy set to graduate in June and five new EMT only members. By June staffing should drastically improve but in the interim, we are having issues. Chief Thirkield has asked the Board to amend Captain Thor's contract to salary hourly allowing for overtime as needed. This contract will be presented for approval at the next meeting, but authority was requested to allow overtime immediately. A motion was made by the Board of Commissioners and approved unanimously to allow for immediate overtime by Captain Thor.

Good of the Order

- The Washington State Ratings Bureau conducted their five-year review of operations in order to provide an updated Fire Protection Class for our District. We have previously been rated at 4 on a 1-10 scale with 1 being the best. There is no indication that our rating will go up. The official report and rating should be available soon.


With no further business to come before the Board, the meeting adjourned at 7:30p.m.


Jerry Sandberg, Commissioner


Peter Allison, Commissioner

John Campbell, Commissioner

ATTEST:


Pat Shandrow, District Secretary



Finance Department
District Payment Transmittal

District Name: Fire District #14

PAYMENT LISTING

Trans Date	District Ref #	Payee Printed Name	Amount
2/28/22	123	Campbell, John	\$98.21
2/28/22	124	Cramer, Michael	\$2,238.04
2/28/22	126	IMS Alliance	\$23.05
2/28/22	127	Johnson Lindsey	\$270.00
2/28/22	129	Puget Sound Regional Fire Authority ATTN: Finance Department	\$537.32
2/28/22	130	Sandberg, Gerald	\$98.21
2/28/22	121	Allison, Peter	\$118.21
2/28/22	122	Braun NW	\$845.04
2/28/22	125	Devine, Amy	\$755.29
2/28/22	128	P-Fleet	\$725.81
2/28/22	131	Summit Water	\$85.88
2/28/22	132	T-Mobile	\$84.87
2/28/22	134	Tacoma, City of	\$1,357.41
2/28/22	136	Thor Doug	\$1,970.24
3/22	137	Valley Furnace Inc.	\$105.60
2/28/22	133	Tacoma Pierce County Health Department	\$141.00
2/28/22	135	Thirkield, Kira	\$3,189.06
2/28/22	138	Wa State Board of Vol. Firefighters	\$90.00
2/28/22	139	Wa State Department of Retirement System	\$2,767.52
2/28/22	140	Washington State Auditor	\$1,880.82
Payment Count: 20		Total Amount:	<u>\$17,381.58</u>

Payment Count: 20
Payment Total: \$17,381.58

CERTIFICATION

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or labor performed as described herein, and that the claim is a just, due and unpaid obligation, and that I am authorized to authenticate and certify to said claim.

<u><i>Michael Lundberg</i></u> Authorized District Official Signature	<u>2/28/2022</u> Date	_____	_____
_____	_____	Authorized District Official Signature	Date
<u><i>[Signature]</i></u> Authorized District Official Signature	<u>Mon, 2-28-22</u> Date	_____	_____
_____	_____	Authorized District Official Signature	Date
<u><i>John Campbell</i></u> Authorized District Official Signature	<u>2-28-22</u> Date	_____	_____
_____	_____	Authorized District Official Signature	Date
_____	_____	Authorized District Official Signature	Date

INSTRUCTIONS FOR USE:
Submit signed Transmittal To Pierce County Finance Department
FAX: 253-798-6699 EMAIL: PCACCOUNTSPAYABLE@co.pierce.wa.us

PC Finance Department Use Only
Authorization Recieved on _____
Batch Verified by _____

**RIVERSIDE FIRE & RESCUE
PIERCE COUNTY FIRE DISTRICT #14
FINANCIAL REPORT
JANUARY 2022**

GENERAL FUND - 686

		<u>Year-to-Date</u>
BALANCE FORWARD	\$ 161,010.74	
REVENUE		
Taxes:	\$ 4,442.00	\$ 4,442.00
EMS Transports:	\$ -	\$ -
Suppression:	\$ -	\$ -
Misc: (Tribe contract \$15,000)	\$ -	\$ -
Grant: (Military)	\$ -	\$ -
Response Recovery:	\$ -	\$ -
Transfer in:	\$ -	\$ -
TOTAL	\$ 165,452.74	

WARRANTS PAID \$ (70,518.33)

BALANCE \$ 94,934.41

Percentage of Budget Spent as of January 31, 2022: 10%
(1 month percentage) 8%

RESERVE ACCOUNT - 690

BEGINNING BALANCE	\$ 249,861.90	
DEPOSIT(S): wildland	\$ -	\$ 18,049.71
GEMT	\$ -	\$ 340,936.01
delinquent taxes	\$ -	\$ -
incident billing/reimb	\$ -	\$ -
TRANSFER to GENERAL FUND	\$0.00	\$ -
TOTAL	\$ 249,861.90	

TAXES

OUTSTANDING 2021 TAXES	\$ 557,560.05	
DELINQUENT TAXES	\$ 20,595.25	
TOTAL TAXES	<u><u>\$ 578,155.30</u></u>	